



# BATTISFORD PARISH COUNCIL

Clerk: Nicola Glading 6 Albert Rolph Dive, Lakenheath IP27 9DA  
[clerk@battisfordpc.org.uk](mailto:clerk@battisfordpc.org.uk)

## **AGENDA OF THE BATTISFORD PARISH COUNCIL MEETING TO BE HELD ON TUESDAY 14<sup>th</sup> MAY 2019 AFTER THE ANNUAL PARISH COUNCIL MEETING IN THE COMMUNITY CENTRE, BATTISFORD**

### **1. RECORDING OF MEETING**

To establish whether it is the intention of any person to record the meeting.

### **2. APOLOGIES FOR ABSENCE**

- a) Council to receive apologies for absence
- b) Council to consent to accept apologies received

### **3. DECLARATIONS OF INTEREST**

To receive Members' declarations of Disclosable Pecuniary Interests (as defined by the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012) where these Disclosable Pecuniary Interests:

- a) Have not already been entered into the register and
- b) Relate to a matter to be considered

To note that such interests so declared must be formally notified to the parish clerk and the Monitoring Officer at the District Council of the interest within 28 days.

### **4. PUBLIC PARTICIPATION**

Members of the public may speak about specific items on this agenda which contain a recommendation, provided they have advised the parish clerk of their wish to speak no later than midday on the day of the meeting.

### **5. UPDATES FROM COUNTY and DISTRICT COUNCILLORS**

- a) To receive an update from the County Councillor
- b) To receive an update from the District Councillor

### **6. MINUTES OF THE PARISH COUNCIL MEETING held on 2nd APRIL 2019 (PAPER A)**

- a) To receive the minutes of the Parish Council meeting held on 2<sup>nd</sup> April 2019 and to authorise the Chair to sign the same.
- b) Business remaining from previous meeting.

### **7. UNCONTESTED ELECTION and CO-OPTION PROCEDURE (PAPER B)**

- a) To consider the vacancy for the unfilled post of Councillor following the uncontested Parish Council Election on 2nd May 2019

### **8. CALENDAR OF MEETINGS FOR 2019/20 (PAPER C)**

- a) To note the Revised Calendar of Meetings for the forthcoming year (change from previously circulated)

**9. MATTERS RELATING TO PLANNING APPLICATIONS FOR BATTISFORD**  
**(PAPER D)**

- a) To consider the following applications-

(Planning Portal address)

[www.midsuffolk.gov.uk/planning/development-management/application-search-and-comment/](http://www.midsuffolk.gov.uk/planning/development-management/application-search-and-comment/)

- (i) **DC/19/01518** Application for Outline Planning Permission (all matters reserved) - Erection of detached dwelling. Location: 10 Plantation Way, Battisford, Suffolk, IP14 2LW. Comments were requested by 30<sup>th</sup> April 2019 (clerk requested extension to 15<sup>th</sup> May 2019 - granted by Planning Officer)  
**PAPER D (i)**
- (ii) **DC/19/01794** Outline planning Application (all matters reserved) Erection of residential development of up to 8 no. dwellings and vehicular access. Location: Land to the North of Straight Road, Battisford. Comments were requested by 9<sup>th</sup> May (clerk requested extension to 15<sup>th</sup> May - granted by Planning officer)  
**PAPER D (ii)**
- (iii) **DC/19/01952** Application for Outline Planning Permission (some matters reserved) Erection of detached dwelling, garage and new vehicular access. Location: Land Adjacent 2 Rosemary Cottages , Church Road, Battisford, IP14 2HF. Comments were requested by 14<sup>th</sup> May (clerk requested extension to 15<sup>th</sup> May - granted by Planning officer) **PAPER D (iii) and D (iii)2**

**10. NOTIFICATIONS OF PLANNING DECISIONS** **(PAPER E)**

- a) To note the advice of Decisions from the Principal Planning Authority
  - (i) DC/19/00812 **PAPER E (i)**
  - (ii) DC/19/00942 **PAPER E (ii)**
  - (iii) DC/19/00924 **PAPER E (iii)**
  - (iv) DC/19/01032 **PAPER E (iv)**
  - (v) DC/19/00742 **PAPER E (v)**

**11. REPORT ON PLANNING MEETING RE DC/19/00535 AND UPDATE ON MILL MOUNT FIELD** (on the night)

- a) To discuss the meeting held on May 7<sup>th</sup>, 2019 in respect of DC/19/00535
- b) To discuss Mill Mount Field

**12. BRIEFING NOTE: MSDC HOUSING AND LAND SUPPLY POSITION REVIEW****(PAPER F)**

- a) To Note the MSDC Housing and Land Supply Position Review 2019

**13. BATTISFORD VILLAGE HALL S106 FUNDS** **(PAPER G)**

- a) To discuss the new information in respect of the Village Hall utilisation of S106 monies

**14. SETTLEMENT BOUNDARY REVIEW- BOWL MEADOW** (on the night)

- a) Nothing has been heard from the Boundary Commission- item to remain on the Agenda.

**15. CLERKS REPORT** (on the night)

- a) To receive the Clerks report and in particular:
  - (i) To note items actioned under delegated powers
  - (ii) To receive an update on the purchase and deployment of the speed monitor
  - (iii) To receive an update on the wall mounted sign
  - (iv) To receive an update on the work at the playground (slide)
  - (v) To receive an update on the CIL bid
  - (vi) To update on Annual Parish Assembly and check for further potential attendees
  - (vii) To note general correspondence received; previously circulated
    - 1. 2019/20 `Guidance for New Councillors` (LGA)
    - 2. Summary of Notices from Suffolk Police
    - 3. Update on Move Suffolk Week
    - 4. Latest News from NHS Ipswich & East Suffolk
    - 5. Newsletter from Stowmarket SNT
    - 6. Letter of thanks from Cricket Club for cheque

**16. BANKING ARRANGEMENTS** (on the night)

- a) To confirm new Bank signatories

**17. AUTHORISATION OF PAYMENTS (PAPERS H)**

a) Finance

(i) Payments received

£280.50 28<sup>th</sup> March 2019 Ref: 100029

£5362.50 3<sup>rd</sup> April 2019 Precept remittance Ref: 0000419655

(ii) Payments to be authorised

£82.20 Invoice 41347 Playsafety Ltd **PAPER H (i)**

£251.89 Invoice 21977 SALC Subscription **PAPER H (ii)**

£197.00 Invoice 29135C Suffolkbiz website hosting **PAPER H (iii)**

£218.86 Invoice from S. Meech **PAPER H (iv)**

(iii) Other payments to be authorised (on the night)

**18. CHAIRS ITINERARY and REPORTS** (on the night)

- a) Chairs Report
- b) Councillors Reports

**19. EXCHANGE OF INFORMATION**

- a) To exchange any relevant information at the discretion of the Chairman

**20. EXCLUSION OF PRESS AND PUBLIC - EXEMPT MATTERS**

It is **RECOMMENDED** that:

- a) In view of the confidential nature of the following item, which relates to the business matters of other individuals and organisations, the public shall be excluded while the following item is discussed. This is in accordance with the Public Bodies (Admission to Meetings) Act 1960, as amended by the Local Government Act 1972.