BATTISFORD PARISH COUNCIL

Clerk: Nicola Glading 6 Albert Rolph Drive, Lakenheath IP27 9DA

clerk@battisfordpc.org.uk
http://www.battisfordpc.org.uk

MINUTES OF THE BATTISFORD PARISH COUNCIL VIRTUAL MEETING HELD ON TUESDAY 23rd JUNE 2020

This meeting is held by virtue of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

These Regulations came into force 4th April 2020

UK Statutory Instruments 2020 No. 392 PART 2 Regulation 5 (as emailed to all councillors on 6th April 2020)

Present:

Cllr N Cleaver (Chairman)

Cllr D Wicking (Vice Chairman)

Cllr P Lambotte

Cllr J Pope

Cllr S Zethraeus joined the meeting at 7.45pm

Cllr C Nicholas

In attendance: N Glading (Parish clerk) and Mr J Cook

2020/255	CHAIRMANS WELCOME and RECORDING OF MEETING	T
2020/200	a. The meeting was not recorded	
2020/256	APOLOGIES FOR ABSENCE	
	a. Apologies were received from C/Cllr K Oakes; D/Cllr D Pratt,	
2020/257	DECLARATIONS OF INTEREST	***************************************
	a. None	
2020/258	PUBLIC PARTICIPATION - None	
2020/259	UPDATES FROM COUNTY and DISTRICT COUNCILLORS	
	a. Update from County Councillor K. Oakes (Report emailed to Councillors 23 rd June 2020)	Appendix 1
	Additionally, C/Cllr Oakes reported that Suffolk recycling centres are being used, the appointment system is working so well it may become permanent to alleviate traffic queues. Mobile libraries are restarting 7 th July 2020	
	b. Update from District Councillor Dr D. Pratt (Report emailed to Councillors 9 th June 2020) T Additionally, D/Cllr Oakes reported that a third year of tree for life scheme is commencing. The provision of walking and cycling routes is to be prioritised in rural areas	Appendix 2
	Stowmarket Food bank is under pressure, a big rise in demand (new collection point counter in Lidl Stowmarket). Email has been circulated regarding Local Electricity Bill- to enable businesses to sell electricity/ better than storing in batteries, Cllr Pratt is galvanising support would BPC like to sign C/Cllr Oakes is working with Combs PC to facilitate footpath + cycleway (3m	
	wide) from the top of Poplar Hill down Burnt House Lane to Battisford. A	

Ato

		r
	special membrane can be put down for cyclists. Parishes will be consulted.	
2020/260	MINUTES OF THE PARISH COUNCIL MEETING held 19th May 2020	
	a. It was unanimously AGREED that the minutes of the meeting 19 th May 2020 were	
	an accurate record. It was further AGREED to agree that delegated authority be	
	given to the Chair to sign the minutes outside of the meeting	
2020/261	MATTERS ARISING FROM the MEETING 19 th May 2020	
2020/202	a. NOTED: Confirmation of name Bowl Meadow (emailed to councillors 31st May	
	2020)	
2020/262	CO OPTION OF NEW COUNCILLOR	
	a. It was unanimously RESOLVED to co-opt new Councillor Mr John Cook and to agree	
	that delegated authority be given to the clerk that the relevant Acceptance of	
	Office may be signed outside of the meeting	
2020/263	MATTERS RELATING TO PLANNING APPLICATIONS FOR BATTISFORD	
	a. NOTED: DECISION on Application DC/20/01564 Proposal: Householder application	
	Erection of pitched roof over existing garage Location: 4 Bowl Road, Battisford,	
	Stowmarket, Suffolk IP14 2LG. Permission is granted.	
	b. NOTED: Letter from SPS re DC/20/01701 Application for Outline Planning	
	Permission (access to be considered). Demolition of existing agricultural buildings.	
	Erection of 7no new dwellings in existing farmyard. At Manor Farm Church Road	
	Battisford Stowmarket Suffolk IP14 2HE	
	c. NOTED: DECISION on DC/20/01084 Householder Planning Application- Erection of	
	single storey rear extension; Raise and replace roof to garage and convert garage	
	to additional living accommodation Willowton, 3 Bowl Road, Battisford,	
	Stowmarket Suffolk IP14 2LG	
	d. NOTED: email from Georgina Knock to BPC re traffic concerns (emailed to councillors 27 th May 2020)	
	e. APPLICATION FOR RESERVED MATTERS - DC/20/01828 Submission of details	
	under Outline Planning Permission DC/19/01319 - Access, Appearance, Design,	
	Landscaping, Drainage, Layout and Scale for erection of 1no. dwelling. Discharge of	
	Condition 8 (Bin Storage), 9 (Parking and Turning) and 10 Biodiversity	
	Enhancement) Location: Land Adjacent The Barn Nordor, Straight Road, Battisford,	
	Suffolk IP14 2NB	
	The Planning Officer has agreed an extension to 24 th June 2020	
	Outline permission was granted last year	
	AGREED BPC response: No comment	
	f. NOTED: In relation to the official addresses for the development ,Babergh and	
	Mid Suffolk District Councils have confirmed that they are: 1 - 9 Bowl Meadow	
	Battisford Stowmarket IP14 2FJ. Cllrs have been informed by email.	
2020/264	BATTISFORD EMERGENCY PLAN	
2020/204	a. Thanks to Clirs Lambotte and Cook for coming up with the draft plan.	Appendix 3
	The Battisford PC Emergency Plan produced by Cllr Lambotte had been emailed to	whhelinix 2
	councillors 11 th June 2020	
	The Councillors thought that the Plan is good and easy to navigate	
	Clerk to complete contact details	Clerk
	Delegated power to spend money refer to Standing Orders	O.C.A.
	The Emergency Plan was ADOPTED	
	Clerk to draft letter to allow retention of list of vulnerable/ at risk residents	Clerk



2020/265	GOVERN	ANCE MATTERS	
2020/203	a.	NOTED: Confirmation of Redeclaration of Compliance from the Pensions	
	a.	Regulator	
		negulator	
	b.	BPC Financial Regulations To discuss and approve the revised BPC Financial	
		Regulations (updated to include NALC 2020 recommendations)	
		AGREED unanimously	
		AGREED dilaminously	
	c.	To consider and approve the restatement of the 2018-2019 AGAR figures	
		AGREED unanimously	=" d 's " 'appli
	d.	To consider and approve the completion of the Statement of Assurance and	de Combrida
		Certificate of Exemption for the year ending 31st March 2020 as per the Annual	
		Governance and Accountability Return (AGAR). To agree that delegated	
		authority be given to the Chairman and clerk that the relevant Acceptance may	
		be signed outside of the meeting AGREED unanimously	
	e.	To receive and adopt The Annual Internal Audit Report for the year ending	
		31st March 2020 as produced by the Council's appointed Internal Auditor was	
		RECEIVED and ADOPTED.	
		NOTED: Further discussion of implementation of auditor's comments at a	
		subsequent meeting	
	f.	The request from the Clerk to be paid the increased Allowance	
		For Working from Home effective 1st April 2020 (£6 per week from April	
		2020 as per HM Revenue and Customs Guidelines) was AGREED unanimously	
	g.	It was unanimously RESOLVED to ADOPT the General Power of Competence	
		and BPC eligibility was confirmed	
		An eligible council is one which	
	(i)	Has resolved to adopt the GPC,	
	(ii)	Has at least two thirds of its members declared as elected	
	(iii)	The Clerk must hold an appropriate qualification (Parish Councils (General	
		Power of Competence) (Prescribed Conditions) Order 2012)	
2020/266	CHAIRS I	TINERARY and REPORTS (on the night)	
		a. Chairs report	
		Battisford Food Shop - £1,621 left in the account	
		It was AGREED to donate £500 to the Village Hall Management Committee	Clir Cleaver
		Cllr Cleaver will transfer from the separate shop funds	
		The reminder will go towards a plaque: cost and wording to be agreed at the	
		next meeting. Any residual money could go towards another community	
		event, such as the Annual Assembly or the Village Fete.	
		b. Councillors reports	
		(i) SID Report (emailed to councillors 11 th June 2020) interesting	
		lockdown fact - no cars and speeds have come right down Thanks to	
		Cllr Lambotte for all his work	
		(ii) Update on trees at Burnthouse Lane: Clir Pope has spoken to Chris	CIL. CI
		Knock: he has re-instated the trees: Chair to send email thanking Mr	Cllr Cleaver
		Knock (iii) West Bow Parish Council have paid for outra Zoom time and BBC	
		(iii) West Row Parish Council have paid for extra Zoom time and BPC	Clir Classes
L	l	have benefitted from this. Chair to send an email to the Chair of	Clir Cleaver

	WRPC (iv) Cllr Zethraeus confirms sighting of Japanese Knotweed: 4-5 patches Valley Road. C/Cllr Oakes will raise at County and send a letter to the householder. Cllr Zethraeus will send C/Cllr Oakes the exact location of the issue	Cllr Zethraeus
2020/267	(i) Expenditure a. The itemised expenditure/ invoices for payment were unanimously APPROVED	Appendix 4
	 b. The Unity Bank Switchover from Barclays Bank took place on 10th June 2020: NOTED: Copies of the Barclays and Unity Trust Bank Statements c. NOTED: Replacement cheque for Battisford & District Cricket Club: £ 1,300 was paid to Battisford & District Cricket Club by bank transfer on 11th June 2020 (ii) Income a. NOTED: BACs payment £ 126.00 received from C/Cllr Oakes Locality Budget (Litter Pick equipment) NOTED: Vote of Thanks to C/Cllr Oakes. 	Аррения 4
2020/268	a. Cllr Nicholas will list items that have been in abeyance due to the COVID-19 emergency at the next meeting	
2020/269	EXCLUDED ITEM IT was RESOLVED that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed at item 2020/270	,

DATES OF FORTHCOMING MEETINGS: For up to date information please see BPC website http://www.battisfordpc.org.uk/battisford-parish-council/meetings/

At date of this Agenda: Tuesday 21st July 2020 venue TBA

Meeting ended 9.10 pm

D.

Appendix 1

June newsletter from C/Clir Oakes

Visit suffolk.gov.uk/coronavirus for health advice, service changes, business support and schools guidance. Keep up to date on the latest guidance on COVID-19 from central government here: www.gov.uk/coronavirus COVID-19 related news

HOME, BUT NOT ALONE

You can call the Home, But Not Alone phoneline if you live in Suffolk and need urgent help during the coronavirus (COVID-19) pandemic. This is a free service.

This emergency phoneline is for people who:

- do not have support available from friends, family or neighbours
- are struggling for food, medicines or other essential supplies
- are feeling lonely and isolated.

If any of these apply to you, call 0800 876 6926 (available 9am to 5pm every day, including weekends). The telephone line is not a general information line for COVID-19 queries.

The Home but Not Alone helpline has now received nearly 9,000 calls, which include calls for support with food, calls for support with collecting medication, and calls relating to loneliness or isolation.

More booking slots released following successful re-opening of Suffolk's recycling centres

On Thursday 14 May, all of Suffolk's 11 recycling centre sites re-opened on an appointment only basis. Since then, 95% of all slots have been booked. This amounts to 28,500 appointments. The booking system has proved an efficient and effective way of allowing people to easily dispose of their rubbish and helping manage demand on the service. The system has received widespread public support. It has helped reduce traffic disruption on roads around the sites and supported social distancing on site for staff and members of the public.

From 28 May, in line with the phased approach, and because of the success of the booking system, car derived vans can access the sites via online booking. Charges for DIY waste from households, like soil, rubble or hardcore, will also be accepted, but trade waste still cannot be taken to the sites. Contactless card payments will be taken at a kiosk on site, in line with social distancing measures. Bags of compost will also be available to buy on site.

To make a booking, please visit www.suffolk.gov.uk/recyclingcentres. If you do not have access to the internet, call 0345 606 6067. To prevent dangerous queueing, residents without a booking will not be able to enter the site. Residents must not arrive on site more than five minutes before their allocated time.

Suffolk creates safer spaces as communities begin to re-open during Covid-19 response

To ensure appropriate safety measures can be put in place for communities across Suffolk, the county council is working closely with its local authority partners, town councils and the business community to develop guidance and advice on how social distancing measures can be maintained as shops and businesses begin to re-open and current lockdown restrictions are relaxed over time.

This will include empowering local councils and the business community to make small-scale temporary changes to enable social distancing, without the need to seek consent from Suffolk County Council.

Where there is a requirement or desire for larger, more detailed changes to be made in the community, these will need to be discussed with county council officers to understand how this can be achieved.

Any of the temporary changes made during this time will be kept under review and Suffolk County Council will continue to work with its partners to adapt to government guidance and review what support is needed to help the local economy.

The council has received a number of enquiries and requests to date, asking for a range of measures related to creating safe spaces in local communities. These requests are being grouped into the following categories, to help the Council understand the highest priorities and what work is required in different areas of the county:

- Small-scale changes changes that communities can make themselves, without contacting Suffolk County Council. These will be local safety measures on pavements that outline queuing areas, social distancing reminders, or simple painted markings on pavement surfaces for pedestrians.
- Medium-scale changes changes that will require communities to contact Suffolk County Council for support. This will be anything that needs to happen off the pavement, or anything that Suffolk Highways will be required to deliver, such as temporary signs, barriers and cones. This may also include simple traffic regulation notices or orders, and licenses for seating, planters and other semi-permanent obstructions.

Large-scale changes – changes that will require communities to contact Suffolk County Council for support. This
will include any road closures or extensive changes to how traffic is managed and semi-permanent works, such as
painting lines on roads, pothole patching, or works such as installing dropped kerbs.

If the activity that the community wants to carry out requires working on, or in, the road, then the county council will need to be contacted. If communities are unsure where their proposed changes fit, they are encouraged to contact the county council at transport.schemes@suffolk.gov.uk.

Local councils and businesses should consider the following when carrying out small-scale changes in their communities:

- Ensure communities work safely at all times when installing local measures; ensure activities are carried out on the pavement, not in the road; and aim to carry out works during quieter periods of the day.
- Consider the needs of people with disabilities, such as wheelchair users or those with impaired visibility, and those with prams, double buggies or trollies to ensure they have sufficient space on the pavement to pass safely.
- Consider the type of paint being used (i.e. it should be non-toxic) or consider using small thermoplastic markings of appropriate symbols that can be easily removed.
- Laminated signs should be fixed to street furniture (such as lighting columns), with cable ties only to avoid damage. Consideration also needs to be given to having these signs at a safe height and ensuring they are visible.
- Digging into the pavement or road is not permitted, nor is fixing anything to the floor, due to the possibility of there being underground cables and pipes.
- Town councils should monitor and review signs and the condition of paint markings to ensure these are clear and safe.

People in Suffolk to benefit from a virtual care response

Suffolk County Council, in partnership with RETHINK Partners and Alcove, has launched a new and innovative response to the COVID-19 crisis, by providing virtual care and support to vulnerable or shielded people.

The service is provided through the rapid rollout of the Alcove Video Carephone, a simple communication device that allows people with little or no technological ability to have two-way video contact with care workers, family members and other approved service providers. This will help with tasks that do not require face-to-face visits and, therefore, limit people's exposure to infection. For example, carers can check visually if medications are being taken, set prompts and reminders, or carry out welfare and wellbeing checks.

Users are being supported to set up the Alcove Video Carephones remotely and their friends and family members can also be added during set-up. The council is working closely with care providers and partners to identify the most appropriate people, to receive the device.

Domestic abuse helpline extended to offer round the clock support in Suffolk

On 22 May, Suffolk County Council, working with Anglia Care Trust, extended its Domestic Abuse Helpline to offer 24-hour support. The council is urging anyone experiencing, or at risk of, domestic abuse to make contact, when safe to do so.

With lockdown measures still in place, it is important that those who may find themselves at risk of abuse at home, can access the right support at whatever time they need it. The existing Domestic Abuse Outreach Service has therefore extended its 0800 977 5690 freephone number to be available 24 hours a day, seven days a week. Anyone with concerns, including professionals who are supporting clients and friends and families who are concerned for loved ones, can access this local support.

The government advice encouraging people to stay at home as much as possible can create additional challenges to those at risk of domestic abuse. Domestic abuse remains a priority for partners across Suffolk during this period. Don't suffer alone – help is available to support your mental health

If you are experiencing a mental health crisis and need support, help is available – that's the message from the Suffolk Resilience Forum.

National and local evidence shows a drop in the number of people accessing mental health services during the coronavirus outbreak. It is important that Suffolk people know that help is available all day, every day.

The FirstResponse service, launched by Norfolk and Suffolk NHS Foundation Trust, is available 24 hours a day, seven days a week, and provides immediate advice, support and signposting for people with mental health difficulties. If you are experiencing something that makes you feel unsafe, distressed or worried about your mental health you can call the helpline on 0808 196 3494.

More support is available at any time of day or night from Samaritans, who offer confidential and non-judgmental emotional support whenever you need someone to talk to. Call 116 123.

For young people, Kooth is a free online counselling and emotional wellbeing support service commissioned by NHS lpswich and East Suffolk and NHS West Suffolk Clinical Commissioning Groups, and Public Heath Suffolk. It launched across the county in October 2019 to provide support to young people aged 11 to 18 years.

Since going live, the service has been accessed over 3,100 times, with 97% of the youngsters who used it saying they would recommend it to a friend. As a result of its popularity, and the Coronavirus outbreak, the Kooth service has been extended to support more young people - up to the age of 25.

Kooth offers young people bookable virtual chat sessions with experienced counsellors, live moderated forums to share their experiences, self-help materials, journals and goal trackers to reflect their thoughts and feelings.

Young people can access the service by going to: kooth.com, and registering. For details of other emotional wellbeing support services available to young people in Suffolk visit: www.thesource.me.uk/wellbeing

Other news

Highways completes 1,000 extra road improvements during lockdown

On 13 May, it was reported that Suffolk Highways has increased its number of repairs and road improvements since the Coronavirus lockdown began.

6,334 potholes and other highway faults were repaired in the county during March and April, compared with 5,345 in the same period last year, meaning a 18.5% increase in repairs.

Through Suffolk Highways' careful planning of resource prior to and during the lockdown, teams working out on the network have been supported to continue working effectively, whilst keeping themselves and members of the travelling public safe.

On top of these reactive repairs which are picked up through reports from residents and Suffolk Highways' routine inspections, the service has continued with its larger improvement schemes, completing works on Angel Hill in Bury St Edmunds and continuing with the construction of a new footpath on Heath Lane in Ipswich.

Suffolk Highways has also continued with its cyclical drainage, grass cutting and weed control programmes, ensuring those travelling for essential purposes can do so safely. Furthermore, the resurfacing and surface dressing programmes have begun – laying new surfaces on roads to help stop potholes from forming in future.

Suffolk County Council begins street light sensor deployment

Suffolk County Council has begun to install 100 sensors on its smart street lighting infrastructure for a variety of purposes, as part of the Smart Places Live Labs programme.

The council is working with wireless smart city applications specialist Telensa on the deployment under a two-year project funded by the Department for Transport (DfT), and is planning to monitor traffic, road temperature, air quality, wind and waste.

The sensors will provide data to a team at the University of Suffolk who will evaluate the benefits and help the council to decide which types to introduce on a larger scale.

"We're committed to delivering a better road network and we know that the right smart technologies will play a crucial role," said Richard Webster, street lighting manager at Suffolk. "We're delighted to be working with long term partner Telensa as we create a sustainable smart places strategy that can adapt to the county's evolving urban and rural needs." Smart Places Live Labs is being run by the Association of Directors of Environment, Economy, Planning and Transport (ADEPT) to examine the potential and challenges in using digital technology across the local highway network. It is backed by £22.9 million from the DfT.

Appendix 2

June Newsletter D/Clir D Pratt

Operations during Covid-19

Staff are continuing to work from home, making use of Skype or Teams to hold virtual meetings with colleagues and residents; non-urgent site inspections are not taking place. Many officers have been seconded to different duties to help MSDC respond to the issues arising from the pandemic. A virtual full Council meeting is being planned for July.

Tree for Life

The Tree for Life scheme has been relaunched. Parents of children born or adopted during 2020 can apply for a free tree to plant in their own garden or other suitable location. It is open to all families in Mid Suffolk who welcome a new arrival

between 1 January and 31 December 2020, in addition to parents who may have lost a child during the same period to apply for a remembrance tree. The closing date for applications is 17 January 2021.

Climate Change Task Force

The Climate Change Task force group held their virtual meeting on the 26th May to finalise recommendations to reduce the councils carbon emissions to net-zero by 2030. Decisions on these proposals are set to be taken in July's Mid Suffolk Cabinet Meeting.

Joint Local Plan

It is anticipated that the draft Joint Local Plan (JLP) will be discussed by full Council in July. A cross party working group from both councils has been working through it but the allocations for development along the A14 corridor is little changed. There are further stages, including Examination by an Inspector, before the JLP can be adopted as a planning document will full weight.

Business Innovation and Growth Fund

A new £300,000 funding programme for small businesses across Babergh and Mid Suffolk has been agreed - with funds to be allocated over the next three years. The aim is to help sustain and create jobs, provide opportunities to grow and innovate as well as react to the changing business landscape.

Small Business Grants

A new Discretionary Grant is now open for businesses based in shared offices or other flexible workspaces, market traders, bed and breakfasts and small charity properties. The value of the grants range between £2,500 - £5,000 and can only be claimed by businesses who have been unable to access any other grants. Details are on the MSDC website. Help is available from many different schemes so if you run a business or know someone who does and may not have applied, please get in touch with us or go to the MSDC website where there are details and an on-line application form.

Dr Daniel Pratt

Mid Suffolk District Councillor (Green Party)
Email: daniel.pratt@midsuffolk.gov.uk

Telephone: 07775389193

Appendix 3 Battisford Parish Council Emergency Plan (Draft)

Title	Version 1.0	Authors	
Battisford Parish Council		Paul Lambotte / Jon Cook	
Emergency Response Plan			
Date	Review Due	Key Responsible Person	1013-00-0
9th June 2020	Monthly at BPC Meetings	BPC Chair	

Battisford Parish Council Emergency Response Plan

Introduction

The purpose of this document is to identify risks to the community within the village of Battisford that would likely require support from the Parish Council (BPC), either immediately or subsequently. It outlines the roles and responsibilities required to neutralise the incident to Support a return to normality.

Scope

This plan does not seek to encompass those activities and responsibilities undertaken by statutory agencies, such as Fire, Police, Medical Local Authorities etc. It does however indicate how the BPC can facilitate and assist such agencies with local support, premises and knowledge where required. The effectiveness of local liaison and assistance should not be underestimated.

BPC undertakes, within its powers, responsibilities and ability, to assist with the support of the vulnerable during a crisis scenario.

Davies

This plan must be reviewed every 12 Months, however ongoing consideration and update should be undertaken to adjust to circumstances at each 8PC Meeting.

Battisford Parish Council Emergency Response Plan

Incident Type	Probability	Impact Factor	Geographic Factor	Action	Key Partners	Responsible Person BPC
Epidemic or Virus	Variable - Unknown	High	Widespread	Call emergency BPC Meeting – Establish Response Required. Identify Sources of Reliable Information Take action to deliver response Consider opening Village Hall as Pop Up Shop/Food Bank/Support Centre Identify vulnerable parishioners Identify those able to offer assistance	BPC Clerk & Council Village Hall Committee	Chair/Clerk
Fire	Medium	High	Localised	Virtual / Meeting BPC Consider the following: • Accommodation sourcing for residents involved.	BPC Clerk & Council Suffolk Fire & Rescue Service Suffolk Police	

				Immediate care and shelter Identify secure premises for storage of possessions Food Clothing Communications — Phone access etc	MSDC Village Hall Committee
Fire – Requiring Evacuation of an Area	Low	High	Medium	Virtual / Meeting BPC Consider the following: Accommodation sourcing for residents involved and their possesions/pets. Immediate care and shelter Food Clothing Communications — Phone access etc Liaison with District Council/County Council Support for those not directly involved	BPC Clerk & Council Village Hall Committee Suffolk Police Village Hall Committee District Council County Council

Adverse	High	High	Widespread	Virtual / Meeting BPC	BPC Clerk &	
weather	riign	nign	widespread		Council	
				Consider the following:		
				 Assess community impact 	Village Hall Committee	
				 Identify Vulnerable Residents 	District Council	
				 Establish needs of vulnerable 	County Council	
				 Communications 		
				Consider contact		
				groups from volunteers		
Flood	Low	Med	Localised	Virtual / Meeting BPC	BPC Clerk & Council	
				Consider the following:	000.00	
				 Assess community 	Suffolk Fire &	
				impact	Rescue Service	
				 Identify Vulnerable Residents 	Village Hall	
				Establish needs of	Committee	
				vulnerable	2: 1: 12	
had a second				 Consider contact groups from 	District Council	
		1	1	GEOUDS HORE		

Power Failure (Prolonged)/a ssociated mains water failure	Med	Med	Localised/ Widespread	Virtual / Meeting BPC Consider the following: Assess community impact Identify Vulnerable Residents Establish needs of vulnerable Consider contact groups from volunteers	BPC Clerk & Council MSDC UK Power Networks Local water providers
Fuel shortage (prolonged)	Med	Med	Localised/ widespread	Virtual / Meeting BPC Consider the following: Assess community impact Identify Vulnerable Residents Establish needs of vulnerable Consider contact groups from volunteers	BPC Clerk & Council

COMAH — Site COMAH - Control of Major Accident Hazarda	Low	High	Localised/ widespread	Virtual / Meeting BPC Consider the following:	BPC Clerk & Council Suffolk Fire & Rescue Service Suffolk Police Village Hall Committee District Council County Council	

			 Consider contact groups from volunteers 		
Serious Lo Crime	w High	Localised	Consider the following: Assess community impact Identify Vulnerable Residents Establish needs of vulnerable Consider contact groups from volunteers	BPC Clerk & Council Suffolk Police Suffolk Victim Support Service	

Battleford Parish Council Emergency Response Plan

Traumatic Incident - Misc	Low	High	Localised/ Widespread	Virtual / Meeting BPC Consider the following:	BPC Clerk & Council Consider all other partner groups as appropriate.	
Aircraft incident	Low	High	Localised/ widespread	Virtual / Meeting BPC Consider the following: Assess community impact	BPC Clerk & Council MoD Suffolk Fire & Rescue Service	

	 Support for emergency services 	Suffolk Police	
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Contact List

Group	Contact Point	Telephone	e mail
Village Hall Committee	Dean Williams	Awaits	Awaits
County Councillor	Kay	Awaits	Awaits
District Councillor	Daniel	Awaits	Awaits
Fire	Awaits	Awaits	Awaits
Police	Awaits	Awaits	Awaits
Suffolk Victim Support	Awaits	Awaits	Awaits
NHS	Awaits	Awaits	Awaits
Anglia Water	Awaits	Awaits	Awaits
UK Power Networks	Awaits	Awaits	Awaits
W			

Appendix 4

BPC ACCOUNTS PAYABLE JUNE 2020

Payee	Description	Amount payable	VAT	Paid UNITY
N Glading	Salary June 2020	£322.14		25.06.2020
Community Heartbeat Trust 20 52 69 23750442 Ref BAT01 Mid Suffolk District Council (Replacement for cheque 101048 which was returned) 30 99 85	Defibrillator pads (as attached)	£104.40	£17.40	25.06.2020 25.06.2020
00708795 Ref2000096705	Bin emptying charge	£390.58	£65.10	

to