

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as

Name of smaller authority: Battisford Parish Council

County area (local councils and parish meetings only): Suffolk

Financial year ending 31 March 2022

Prepared by (Name and Role): Teresa Davis - RFO

Date: 20/04/2022

	£	£
Balance per bank statements as at 31/3/22:		
account 1	15,418.8	
account 2	943.8	
account 3	2,370.6	
		18,733.3
 Petty cash float (if applicable)		-
 Less: any unpresented cheques as at 31/3/22 (enter these as negative numbers)		
	0.00	
		-
 Add: any un-banked cash as at 31/3/22		
	-	
		-
 Net balances as at 31/3/22 (Box 8)		18,733.3