AGENDA

This meeting is held by virtue of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime

Panel Meetings) (England and Wales) Regulations 2020 These Regulations came into force 4th April 2020

UK Statutory Instruments 2020 No. 392 PART 2 Regulation 5

2021/113 CHAIRMAN`S WELCOME and RECORDING OF MEETING

To establish whether it is the intention of any person to record the meeting.

2021/114 APOLOGIES FOR ABSENCE

a.

b.

Council to receive apologies for absence

Council to consent to accept apologies received

2021/115 DECLARATIONS OF INTEREST

To receive Members’ declarations of Disclosable Pecuniary Interests (as defined by the

Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012) where these

Disclosable Pecuniary Interests have not already been entered into the register and relate

to a matter to be considered.

2021/116 CO-OPTION OF PARISH COUNCILLOR

a. To co-opt a Parish Councillor by BPC councillors vote

b. To agree that the relevant documents may be signed outside of the meeting

2021/117 PUBLIC PARTICIPATION

a. Members of the public may speak about specific items on this agenda provided they have

advised the parish clerk of their wish to comment or join the meeting by 22nd March 2021

(i) Tree Warden initiative: Lucy Skellorn will speak

2021/118 UPDATES FROM COUNTY and DISTRICT COUNCILLORS

a. To receive an update from County Councillor K. Oakes

b. To receive an update from District Councillor Dr D. Pratt (District Report emailed to

Councillors previously)

2021/119 MINUTES OF THE PARISH COUNCIL MEETING held on 23rd February 2021

a. To agree the accuracy of the minutes of the meeting held on 23rd February 2021 PAPER A

b. To agree that delegated authority be given to the Chair to sign the minutes outside of the

meeting

c. Matters arising not on this agenda

2021/120 MATTERS RELATING TO PLANNING APPLICATIONS FOR BATTISFORD

a. Punchbowl Development: Update on hedging, sign removal and parking

(i) Hedging: to be looked at again in June 2021

2

(ii) Sign removal

(iii) Parking area

b. For Noting: Decision Notice Application Reference: DC/21/00002 Refusal of Permission

Full Planning Application - Erection of 1no. dwelling and creation of vehicular access

(resubmission of DC/19/02290).

The Beeches, Straight Road, Battisford, Stowmarket Suffolk IP14 2LZ

PAPER B

c. Report from previous meeting: straw poll survey on broadband speeds by councillors. See

2021/100 February Minutes

2021/121 SID REPORT (Cllr Cook)

To receive the Speed Indicator Device Report from Cllr J Cook PAPER C

To follow

2021/122 MATTERS RELATING TO BATTISFORD NOTICEBOARDS

a. Update on repairs to noticeboards

2021/123 CHAIRS ITINERARY and REPORTS (on the night)

a. Chairmans report

b. Councillors’ reports

2021/124 ENVIRONMENTAL/ FACILITIES MATTERS

a. Update on Battisford Tree Survey and Tree Warden initiative

b. Update on slide mound repair and CIL funding application to Combs P C

c. Update on the Quiet Lanes initiative PAPER D

d. Update on Pond (Green initiative) and Locality Budget funding

2021/125 MATTERS RELATING TO THE CEMETERY

a. Bench: it was agreed that this was recycled, clerks report back on previous minutes PAPER E

2021/126 REVIEW OF INTERNAL AUDITORS REPORT

a. Update on compliance with internal auditor’s report, Councillors are asked to examine and

approve (to be published on website):

(i) Data protection information, privacy, data retention and disposal policy

(ii) Procedures for dealing with a Subject Access Request (SAR)

(iii) Procedures for dealing with data breaches

(iv) Accessibility statement.

At Year End:

(i) List of items of expenditure over £100

(ii) Results of review of effectiveness of annual audit.

PAPERS at

F

2021/127 GOVERNANCE

a. Asset Register query: update on bus shelter / VHMC storage facility reply from Village Hall

Management Committee on ownership of same.

2021/128 FINANCIAL MATTERS

a. To discuss and authorise payments of the invoices payable in March 2021 and to authorise

payment of same.

PAPER G

b. Update on revised Battisford Punchbowl grant request (smaller shed) PAPERS at

H

2021/129 EXCHANGE OF INFORMATION

To exchange any relevant information at the discretion of the Chairman

(i) New Community Ownership fund – information from recent Budget

(ii) Record of Commemorative Battisford tea towel

PAPER I

PAPER J

2021/130 EXCLUDED ITEM

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be

excluded from the meeting due to the confidential nature of the business to be discussed

at next item (commercially sensitive)

DATES OF FORTHCOMING MEETINGS: for up to date information please see BPC website

 http://www.battisfordpc.org.uk/battisford-parish-council/meetings/ April 20th 2021, May 18th 2021, June 22nd 2021