



BATTISFORD PARISH COUNCIL

<http://www.battisford-pc.gov.uk>

FINAL MINUTES

of BATTISFORD PARISH COUNCIL MEETING held at Battisford Village Hall on 18th June 2024

Present

Cllr J Cook (Chair)
Cllr J Pope

Cllr A Card
Cllr J Wilson

Cllr EKerry
Cllr S Greenwood

Minutes: Cllr E Kerry

2024/62	MEETING ADMINISTRATION – Previous Chair to open meeting	
a.	Meeting opened by the chair, and it was established that no recordings were to be made.	
b.	<u>To consider & Approve Apologies for absence.</u> Apologies were received from County Cllr Oakes and District Councillor Pratt. Clerk and Cllr Lambotte not in attendance – see details below for explanations.	
c.	<u>To receive Declarations of interest on agenda items</u> None declared	
2024/63	To Approve the Draft Minutes of the Parish Council Meeting of 21st May 2024 and for the Chair to sign as a true record.	
a.	Matters arising from the minutes of 21 st May 2024 not on the agenda - None. Minutes reviewed by all councillors present and it was agreed that section 2024/58 f needed re-wording to reflect a true version of events. Re-drafted and accepted by all unanimously. Chair to sign in due course.	
2024/64	PUBLIC PARTICIPATION - For members of the public, County Councillors & District Councillors to speak.	
a.	<u>Public invited to speak</u> – none present.	
b.	<u>To receive Suffolk County Council monthly report from Cty Cllr K Oakes</u> – Received and read by all.	
c.	<u>To receive District Council monthly report from Dst Cllr D Pratt</u> – No report received.	
2024/65	Chair and Councillor Reports / Updates (on the night not requiring a decision)	
a.	<u>Chairman report</u> – Cllr P Lambotte has resigned with immediate effect. Resignation statement (27/5/24) read out to all those present. Formally accepted. The parish council now have a vacancy for a new councillor. Cllr Cook and Cllr Pope attended village hall management committee on 29/5/24 – it was decided that we need to work better as a community in supporting the newsletter.	
b.	<u>Councillor report(s)</u> – Cllr Card mentioned cemetery gates – 1 quote now received but another needed, to discuss at next meeting.	

c.	Cllr Wilson – to update the notice boards for changes to the council (clerk and councillor resignation). No Clerk report submitted.	
2024/66	To discuss and set a date for a PPP (People and Place Plan EGM) Put on hold until new Clerk employed.	
2024/67 a. b. c.	ENVIRONMENTAL/ FACILITY / ASSET MATTERS <u>To discuss update on installing white gates by the 30MPH limit signs</u> Count Cllr Oakes has now identified the owners of the verges – Cllr Cook to contact them to get the necessary permissions and investigate guidance as to what the gates should look like/size, materials etc. <u>To discuss the Woodland Plan</u> This was deferred to the next meeting. <u>To discuss plans for the Battisford Fete Parish Council stand</u> Rota: 1-2 JC and JW, 2-3 JC and JP, 3-4 JC and SW. EK to help as able. Guess the sweets in the jar to be organised as for previous year – Cllr Kerry to organise. Information leaflets – Cllr Cook to obtain master copy and Cllr Greenwood to print.	
2024/68 a. c. b. d. e.	FINANCE To advise Payments Made after meeting of 21st May 2024 i. APM expenses - £28.74 ii. Viking stationery - £116.17 iii. MSDC Annual Play Inspection - £63.78 To advise of Income received as of 31st May 2024 i. Cemetery Headstone - £50.00 To discuss and authorise payments of invoices payable in June 2024 i. MSDC Dog and litter bins - £not yet received. ii. Clerk wages June - £476.02 iii. Clerk Office Allowance & Mileage - £10 Chair and Council were happy with the information provide on items a and c. It was Proposed, Seconded and Unanimously AGREED to authorise the payments in item b. Balance of Accounts as of 31st May 2024:- Current Account - £8,003.88 Savings Account - £18,808.63 To (re)appoint a non-signature council member to undertake quarterly reviews Cllr Kerry happy to continue to be non-signatory member to undertake quarterly reviews.	
2024/69 a. b.	Planning Consultations Received MSDC Hackney Carriage/Private Hire Policy Consultation – 4th June No comment National Grid Norwich to Tilbury – 24th July Cllr Pope to attend meeting at Stowmarket library and feedback.	

c.	MSDC DC/24/01808 Star Ridge, 2 storey extension and 3 bay cart lodge – 25th June Support offered.	
d.	MSDC DC/24/00793 & DC/24/00794 re-consultation to add anything further –asap. To re-submit original response	
2024/70 a.	This Item is closed to the public as it meets the exemption criteria held within the Openness of Local Government Bodies Act 2014 and contains confidential employment information. Members of the Public and other representatives within the public will be asked to leave. Plan of action agreed: - Recruit a new clerk ASAP - Discussed requirements – would like someone with experience but would consider all appropriate applicants - Agreed that a locum would be considered as an option - Approved £400 as a maximum cost for recruitment purposes	
2024/61	Items for the next agenda Email accounts and website Woodland Plan Adjusting start time of the meeting Bowl House – planning conditions/change of use Cycle time trials – letter to organisers Second quote for cemetery gate repairs	

Planning Link: <https://planning.baberghmidsuffolk.gov.uk/online-applications/>

Meeting closed approx.8.40pm