

Title Battisford Parish Council Emergency Response Plan	Version 1.0	Authors Cllrs Paul Lambotte and Jon Cook
Date 9 th June 2020	Review Due Annually	Key Responsible Person BPC Chair

Battisford Parish Council Emergency Response Plan

Introduction

The purpose of this document is to identify risks to the community within the village of Battisford that would likely require support from the Parish Council (BPC), either immediately or subsequently. It outlines the roles and responsibilities required to neutralise the incident to Support a return to normality.

Scope

This plan does not seek to encompass those activities and responsibilities undertaken by statutory agencies, such as Fire, Police, Medical Local Authorities etc. It does however indicate how the BPC can facilitate and assist such agencies with local support, premises and knowledge where required. The effectiveness of local liaison and assistance should not be underestimated.

BPC undertakes, within its powers, responsibilities and ability, to assist with the support of the vulnerable during a crisis scenario.

Review

This plan must be reviewed every 12 Months, however ongoing consideration and update should be undertaken to adjust to circumstances at each BPC Meeting.

Incident Type	Probability	Impact Factor	Geographic Factor	Action	Key Partners	Responsible Person BPC
Epidemic or Virus	Variable - Unknown	High	Widespread	<p>Call emergency BPC Meeting – Establish Response Required.</p> <p>Identify Sources of Reliable Information</p> <p>Take action to deliver response</p> <p>Consider opening Village Hall as Pop Up Shop/Food Bank/Support Centre</p> <p>Identify vulnerable parishioners</p> <p>Identify those able to offer assistance</p>	<p>BPC Clerk & Council</p> <p>Village Hall Committee</p>	<p>Chair/Vice Chair/Clerk</p>
Fire	Medium	High	Localised	<p>Virtual / Meeting BPC</p> <p>Consider the following:</p> <ul style="list-style-type: none"> • Accommodation sourcing for residents involved. • Immediate care and shelter • Identify secure premises for storage of possessions • Food • Clothing 	<p>BPC Clerk & Council</p> <p>Suffolk Fire & Rescue Service</p> <p>Suffolk Police</p> <p>MSDC</p> <p>Village Hall Committee</p>	

				<ul style="list-style-type: none"> • Communications – Phone access etc 		
Fire – Requiring Evacuation of an Area	Low	High	Medium	<p>Virtual / Meeting BPC</p> <p>Consider the following:</p> <ul style="list-style-type: none"> • Accommodation sourcing for residents involved and their possessions/pets. • Immediate care and shelter • Food • Clothing • Communications – Phone access etc • Liaison with District Council/County Council • Support for those not directly involved 	<p>BPC Clerk & Council</p> <p>Village Hall Committee</p> <p>Suffolk Police</p> <p>Village Hall Committee</p> <p>District Council</p> <p>County Council</p>	
Adverse weather	High	High	Widespread	<p>Virtual / Meeting BPC</p> <p>Consider the following:</p> <ul style="list-style-type: none"> • Assess community impact • Identify Vulnerable Residents • Establish needs of vulnerable • Communications 	<p>BPC Clerk & Council</p> <p>Village Hall Committee</p> <p>District Council</p> <p>County Council</p>	

				<ul style="list-style-type: none"> Consider contact groups from volunteers 		
Flood	Low	Med	Localised	<p>Virtual / Meeting BPC</p> <p>Consider the following:</p> <ul style="list-style-type: none"> Assess community impact Identify Vulnerable Residents Establish needs of vulnerable Consider contact groups from volunteers 	<p>BPC Clerk & Council</p> <p>Suffolk Fire & Rescue Service</p> <p>Village Hall Committee</p> <p>District Council</p> <p>County Council</p>	
Power Failure (Prolonged)/associated mains water failure	Med	Med	Localised/Widespread	<p>Virtual / Meeting BPC</p> <p>Consider the following:</p> <ul style="list-style-type: none"> Assess community impact Identify Vulnerable Residents Establish needs of vulnerable Consider contact groups from volunteers 	<p>BPC Clerk & Council</p> <p>MSDC</p> <p>UK Power Networks</p> <p>Local water providers</p>	
Fuel shortage (prolonged)	Med	Med	Localised/widespread	<p>Virtual / Meeting BPC</p> <p>Consider the following:</p> <ul style="list-style-type: none"> Assess community impact 	<p>BPC Clerk & Council</p>	

				<ul style="list-style-type: none"> • Identify Vulnerable Residents • Establish needs of vulnerable • Consider contact groups from volunteers 		
Severe Damage Event	Med	High	Localised	<p>Virtual / Meeting BPC</p> <p>Consider the following:</p> <ul style="list-style-type: none"> • Assess community impact • Identify Vulnerable Residents • Establish needs of vulnerable • Consider contact groups from volunteers • Accommodation sourcing for residents involved. • Immediate care and shelter • Food • Clothing • Communications – Phone access etc • Liaison with District Council/County Council • Support for those not directly involved 	<p>BPC Clerk & Council</p> <p>Suffolk Fire & Rescue Service</p> <p>Suffolk Police</p> <p>Village Hall Committee</p> <p>District Council</p> <p>County Council</p>	

COMAH – Site <i>COMAH - Control of Major Accident Hazards</i>	Low	High	Localised/ widespread	Virtual / Meeting BPC Consider the following: <ul style="list-style-type: none"> • COMAH site response plans • Assess community impact • Provision of information • Identify Vulnerable Residents • Establish needs of vulnerable • Consider contact groups from volunteers 	BPC Clerk & Council Suffolk Fire & Rescue Service Suffolk Police Village Hall Committee District Council County Council	
Serious Crime	Low	High	Localised	Consider the following: <ul style="list-style-type: none"> • Assess community impact • Identify Vulnerable Residents • Establish needs of vulnerable • Consider contact groups from volunteers 	BPC Clerk & Council Suffolk Police Suffolk Victim Support Service	
Traumatic Incident - Misc	Low	High	Localised/ Widespread	Virtual / Meeting BPC Consider the following: <ul style="list-style-type: none"> • Assess community impact • Identify Vulnerable Residents 	BPC Clerk & Council Consider all other partner groups as appropriate.	

				<ul style="list-style-type: none"> • Establish needs of vulnerable • Consider contact groups from volunteers • Accommodation sourcing for residents involved. • Immediate care and shelter • Food • Clothing • Communications – Phone access etc 		
Aircraft incident	Low	High	Localised/ widespread	<p>Virtual / Meeting BPC</p> <p>Consider the following:</p> <ul style="list-style-type: none"> • Assess community impact • Support for emergency services 	<p>BPC Clerk & Council</p> <p>MoD</p> <p>Suffolk Fire & Rescue Service</p> <p>Suffolk Police</p>	

Contact List

Group	Contact Point	Telephone	e mail
Village Hall Committee	Dean Williams	<i>Awaits</i>	<i>Awaits</i>
County Councillor	Cllr Kay Oakes	Work 01449 721497 Mobile Phone 07702 339971 or 07724 700695	kay.oakes@suffolk.gov.uk
District Councillor	Cllr Daniel Pratt	01473 658398 Mobile: 07497330756	daniel.pratt@midsuffolk.gov.uk
Fire and Rescue Service		Call 01473 260588 , available Monday to Thursday from 9am to 5pm, and Fridays from 9am to 4pm. Call 01480 444500 for out of office hours. Call 999 if there's an urgent Fire Safety issue that puts people in immediate risk.	https://www.suffolk.gov.uk/suffolk-fire-and-rescue-service/
Police		To contact the Police call 101 In an emergency always dial 999	
Suffolk Victim Support		If you have been affected by crime, call Norfolk and Suffolk Victim Care (run by Victim Support) on 0300 303 3706 Lines are open Monday to Friday 8am to 5pm. If you need support outside of our open hours, call our 24/7 <u>Support line</u> for free on <u>08 08 16 89 111</u>	nsvictimcare.org

NHS	Combs Ford Surgery	01449 678333	
	Stow Health Centre	01449 776000	
	Ipswich Hospital	01473 712233	
	West Suffolk Hospital	01284 713000	
NHS Emergency and Urgent Care Services		Dial 111	
Anglia Water		03457 145 145	https://www.anglianwater.co.uk/help-and-advice/report-an-issue/
UK Power Networks		24 hours a day on 0800 31 63 105 or 105 from a landline or a mobile.	https://www.ukpowernetworks.co.uk/internet/en/contact-us/